

TOWN OF WALWORTH
SUSIE C. JACOBS, TOWN CLERK, CMC, RMC
3600 LORRAINE DRIVE
WALWORTH NY 14568
Phone: 315-986-1400, Ext302
Fax: 315-986-1440

Please fill out as much information as you can on the attached form. We will also need a copy Of some type of picture ID, usually a driver's license (see types of acceptable identification Below), and a **check for \$10.00** made payable to **"Walworth Town Clerk"**. Return the completed form to: Walworth Town Clerk's Office
3600 Lorraine Drive
Walworth NY 14568

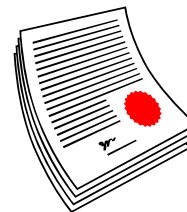
Marriage Certificate – A certified copy or a certified transcript of a death may be issued:

1. To a person with a New York State Court Order issued on a showing of necessity;
2. To the spouse, parent, or child of the deceased;
3. To the lawful representative of the spouse, parent or child of the deceased;
4. To a person requiring the record for a documented legal right or claim;
5. To a municipal, state or federal agency when needed for official purposes.

Types of Acceptable Identification:

- | | |
|--------------------------|---|
| 1. Driver's License | 6. Employer's Photo ID |
| 2. Non-driver's License | 7. Two utility bills showing applicants name and address |
| 3. Passport | 8. Police report of lost or stolen ID |
| 4. Naturalization Papers | |
| 5. Military ID | |

DO NOT ISSUE COPY UNLESS ONE OF THE ABOVE TYPES OF IDENTIFICATION IS PRESENTED.



Susie C. Jacobs, CMC, RMC
Walworth Town Clerk

Application to Town/City Clerk for Copy of Marriage Record

TYPE OF RECORD DESIRED (Check One)

Search and
Certification

☐

Fee \$10.00
per copy

A Certification, an abstract from the marriage record issued under the seal of the Health Department, includes the names of the contracting parties, their residence at the time the license was issued as well as date and place of birth of the bride and groom.

A Certification may be used as proof that a marriage occurred.

Search and
Certified Copy

☐

Fee \$10.00
per copy

A Certified Transcript includes all of the items of information occurring on the original record of the marriage.

A Certified Transcript may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.

PLEASE COMPLETE FORM AND REMIT FEE

FEES: Make money order or check payable to New York State Department of Health. Please do not send cash or stamps.
There is no fee for a record to be used for eligibility determination for social welfare or veteran's benefits.

PLEASE PRINT OR TYPE

| | |
|--|---|
| Name (First) (Middle) (Last) of Groom | Name (First) (Middle) (Last) of Bride |
| Groom's Age or Date of Birth | Bride's Age or Date of Birth |
| Residence (County) (State) of Groom | Residence (County) (State) of Bride |
| Date of Marriage or Period Covered by Search | If Bride Previously Married, State Name Used at That Time |
| Place Where License Was Issued | Place Where Marriage Was Performed |

For what purpose is information required?

What is your relationship to person whose record is requested?
If self, state "self."

In what capacity are you acting?

If attorney: Name and relationship of your client to persons
whose marriage record is required.

Signature of Applicant

Date

Address of Applicant

Please print name and address where record is to be sent.

Where to Apply for Record of Marriage

1. License Issued in New York State (Outside of New York City)

| Year of Marriage | Apply to: |
|--|---|
| * 1880 to present | Vital Records Section Certification Unit New York State Department of Health Empire State Plaza Albany, NY 12237-0023 |
| * 1880 - 1907 and license issued in the cities of Albany, Buffalo or Yonkers | Albany: City Clerk, City Hall, Albany, NY 12207 Buffalo: City Clerk, City Hall, Buffalo, NY 14202 Yonkers: City Clerk City Hall Yonkers, NY 10701 |

2. License Issued in New York City

Apply to the Borough office of the New York City Clerk that issued the marriage license.
The location of these offices follows:

Manhattan - Municipal Building, New York, NY 10007

Brooklyn - Municipal Building, Brooklyn, NY 11202

Bronx - (Records for 1908-1913 are on file with the Manhattan office)
1780 Grand Concourse, New York, NY 10457

Queens - (Records prior to 1898 are on file with the New York State Department of
Health) 120-55 Queens Boulevard, Kew Gardens, Jamaica, NY 11424

Richmond - (Records prior to 1898 are on file with the New York State Department of
Health) Borough Hall, St. George, Staten Island, NY 10301.

PLEASE NOTE: Records of marriages in areas of the present City of New York, which
were not part of the city at the time of marriage, are on file with the
State Department of Health.